**KISKIMINETAS TOWNSHIP**

**Re-Organization Meeting**

**January 3, 2023**

**Call to Order: Time: 6:00 p.m.**

**Moment of silence for Brackenridge Police Chief McIntire.**

**Pledge of Allegiance.**

**Roll Call. Present: Chuck Rodnicki, Mike Bash, Rich Frain, Dylan Foster, Sherry Tamski**

**Absent: None.**

**Re-Organization of Executive Matters**

1. **Temporary Chairman**.
   1. Call for a motion to appoint Mike Bash Temporary Chairman for reorganization purposes and until a 2023 Chairman is appointed.

Motion: Sherry Tamski Second: Rich Frain Opposed: None.

1. **Temporary Secretary**.
   1. Call for a motion to appoint Patrick Bono temporary Secretary for reorganization purposes and until a 2023 Secretary is appointed.

Motion: Mike Bash Second: Chuck Rodnicki Opposed: None.

1. **Chairman of the Board of Supervisors**.
   1. Call for nominations to appoint Chuck Rodnicki Chairman of the Board of Supervisors for 2023.
   2. Call for a motion to close the nominations.

Motion: Rich Frain Second: Mike Bash Opposed: None.

* 1. Call for a motion to appoint Chuck Rodnicki Chairman of the Board of Supervisors for 2023.

Motion: Dylan Foster Second: Rich Frain Opposed: None

1. **Vice Chairman of the Board of Supervisors**.
   1. Call for nominations to appoint Rich Frain Vice Chairman of the Board of Supervisors for 2023.
   2. Call for a motion to close the nominations.

Motion: Mike Bash Second: Sherry Tamski Opposed: None.

* 1. Call for a motion to appoint Rich Frain Vice Chairman of the Board of Supervisors for 2023.

Motion: Chuck Rodnicki Second: Mike Bash Opposed: None.

1. **Township Supervisor to oversee the Police Department.**
   1. Call for a motion to appoint Township Supervisor Dylan Foster to oversee the Police Department.

Motion: Mike Bash Second: Rich Frain Opposed: None.

1. **Township Supervisor to oversee the Public Works Department.**
   1. Call for a motion to appoint Township Supervisor Sherry Tamski to oversee the Public Works Department.

Motion: Mike Bash Second: Rich Frain Opposed: None.

**Administrative/Organizational Matters**

1. **Secretary.** 
   1. Call for a motion to appoint Patrick Bono Township Secretary for 2023 as defined by Section 801 of the PA Second Class Township Code.

Motion: Chuck Rodnicki Second: Rich Frain Opposed: None.

1. **Treasurer.**
   1. Call for a motion to appoint Patrick Bono Township Treasurer for 2023 as defined by Section 701 of the PA Second Class Township Code.

Motion: Chuck Rodnicki Second: Rich Frain Opposed: None.

1. **Treasurer/Secretary Bond by Resolution #01-2023** 
   1. Call for a motion to pass Resolution 01-2023 that establishes the 2023 Secretary/ Treasurer Bond in the amount no less than as is required by Section 702 of the PA Second Class Township Code.

Motion: Rich Frain Second: Dylan Foster Opposed: None.

1. **Pension Plans Administrator**.
   1. Call for a motion to appoint Patrick Bono Pension Plan(s) Administrator for 2023 for the following Pension Plans: 401(a), 457(b), Full-time Uniformed Defined Benefit, and Full-time Non uniformed Defined Benefit.

Motion: Rich Frain Second: Chuck Rodnicki Opposed: None.

1. **Flood Plain Administrator**.
   1. Call for a motion to appoint Patrick Bono Flood Plain Administrator for 2023.

Motion: Dylan Foster Second: Rich Frain Opposed: None.

1. **Records Management Officer**.
   1. Call for a motion to appoint Patrick Bono Records Management Officer for 2023.

Motion: Dylan Foster Second: Rich Frain Opposed: None.

1. **Right-to-Know Officer**.
   1. Call for a motion to appoint Patrick Bono Right-to-Know Officer for 2023.

Motion: Dylan Foster Second: Rich Frain Opposed: None.

1. **PSATS Delegate**.
   1. Call for a motion to appoint Patrick Bono2023 PSATS Delegate to vote in the 2023 PSATS Board Election and attend the PSATS Conference on April 23-26, 2023.

Motion: Chuck Rodnicki Second: Rich Frain Opposed: None.

1. **2023 Pennsylvania State Association of Township Supervisors’ Membership**.
   1. Call for a motion to retain membership in the State Association of Township Supervisors.

Motion: Rich Frain Second: Sherry Tamski Opposed: None.

1. **Township Engineer**.
   1. Call for a motion to appoint Senate Engineering Company as the 2023 Township Engineer with the motion to include a monthly retainer fee and fees for services as outlined in the Schedule of Unit Rates for basic services and Unit Rates for additional services.

Motion: Rich Frain Second: Dylan Foster Opposed: None.

1. **Public Works Department Crew Leader**.
   1. Call for a motion to appoint Ron Baker 2023 Public Works Department Crew Leader.

Motion: Sherry Tamski Second: Rich Frain Opposed: None.

**Organization of Tax Collection Matters**

1. **Elected Tax Collector’s Bond by Resolution #02-2023.** 
   1. Call for a motion to pass Resolution 02-2023 that establishes the 2023 Elected Tax Collector’s Bond in the amount no less than as is required by the Second Class Township Code.

Motion: Rich Frain Second: Dylan Foster Opposed: None.

1. **Act 511 Tax Collector**.
   1. Call for a motion to appoint Berkheimer as the 2023 Act 511 (local wage tax, local services tax, per capita tax) Tax Collector.

Motion: Rich Frain Second: Sherry Tamski Opposed: None.

1. **Act 511 Delinquent Tax Collector**.
   1. Call for a motion to appoint Berkheimer as the 2023 Act 511 (local wage tax, local services tax, and per capita tax) Delinquent Tax Collector.

Motion: Rich Frain Second: Sherry Tamski Opposed: None.

**Organization of Legal Representation Matters**

1. **Township Solicitor/Firm.** 
   1. Call for a motion to appoint Attorney Tim Miller as the Township’s Solicitor for 2023 as appointed.

Motion: Sherry Tamski Second: Rich Frain Opposed: Chuck Rodnicki

Dylan Foster

Yays: Sherry Tamski, Rich Frain, Mike Bash

Nays: Chuck Rodnicki, Dylan Foster Motion carries.

1. **Special Counsel for Personnel and Labor Matters**.
   1. Call for a motion to appoint the law firm of Campbell Durant as the Township’s Special Labor Counsel for 2023 as needed for personnel and labor matters.

Motion: Sherry Tamski Second: Dylan Foster Opposed: None.

1. **Special Counsel for Pension Matters**.
   1. Call for a motion to appoint Randy Rhoades as Special Counsel for Pension Matters for 2023 as needed.

Motion: Sherry Tamski Second: Chuck Rodnicki Opposed: None.

1. **Zoning Solicitor**.
   1. Call for a motion to appoint James Favero as Zoning Solicitor at the rate of $120.00 per hour for legal services for 2023.

Motion: Sherry Tamski Second: Chuck Rodnicki Opposed: None.

**Financial Organizational Matters**

1. **Appointed Auditor**.
   1. Call for a motion to appoint the CPA firm of Zelenofske and Axlerod to audit the Township’s 2022 financial records and prepare the 2022 DCED Audit Report; and to audit the 2022 Real Estate Tax Collection records and prepare an Audit Report to be submitted to the Township Board of Supervisors.

Motion: Chuck Rodnicki Second: Sherry Tamski Opposed: None.

1. **Township Depository**.
   1. Call for a motion to appoint the First Commonwealth Bank as the 2023 Depository for all Township Funds with the stipulation that the Board may change depositories in part or in full in the best interest of the Township at any time during the year.

Motion: Sherry Tamski Second: Chuck Rodnicki Opposed: None.

**Organizational Matters for Township Representatives, Boards and Commissions**

1. **Vacancy Board**.
   1. Call for a motion to appoint Dan Jaworskyj Chairman of the 2023 Vacancy Board.

Motion: Rich Frain Second: Sherry Tamski Opposed: None.

1. **Planning Commission.**
   1. Call for a motion to appoint \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_to the Planning Commission to a five-year term ending December 31, 2028.

Tabled until January 11, 2023 Meeting.

1. **Zoning Hearing Board.**
   1. Call for a motion to appoint one alternate Zoning Hearing Board member due to a deceased member to a five-year term ending December 31, 2028, and advertise for an alternate member.

Tabled until January 11, 2023 Meeting.

1. **Sewage Authority**
   1. Call for a motion to appoint Chuck Rodnicki as liaison for the Sewage Authority for the calendar year 2023.

Motion: Mike Bash Second : Sherry Tamski Opposed: None.

1. **UCC Group Representative**.
   1. Call for a motion to appoint 2023 representative Dylan Foster to the Armstrong County Uniform Construction Code Group.

Motion: Mike Bash Second: Dylan Foster Opposed: None.

1. **Armstrong County UCC Group Representative**.
   1. Call for a motion to appoint Township Supervisor Chuck Rodnicki to attend meetings as a voting member of the 2023 Armstrong County UCC Group.

Motion: Sherry Tamski Second: Dylan Foster Opposed: None.

1. **Uniform Construction Code Appeals Board Representative**.
   1. Call for a motion to appoint Township representative Chuck Rodnicki to the 2023 Armstrong County Uniform Construction Code Appeals Board.

Motion: Sherry Tamski Second: Dylan Foster Opposed: None.

1. **Safety Committee**.
   1. Call for a motion to appoint Supervisor Mike Bash Safety Committee Chairperson.

Motion: Rich Frain Second: Sherry Tamski Opposed: None.

* 1. Call for a motion to appoint Supervisor Rich Frain Safety Committee Representative.

Motion: Mike Bash Second: Dylan Foster Opposed: None.

1. **Emergency Management Coordinator**.
   1. Call for a motion to appoint Larry Ondrizek Kiskiminetas Township Emergency Management Coordinator.

Motion: Dylan Foster Second: Rich Frain Opposed: None.

10.

a. Call for a motion to appoint Rebecca Rupert Zoning and Code Officer for 2023.

Motion: Mike Bash Second: Rich Frain Opposed: None.

11.

1. Call for a motion to appoint \_\_\_\_\_\_\_\_\_\_\_\_\_ Sewage Enforcement Officer for 2023.

Tabled until January 11, 2023 meeting.

12.

a. call for motion to appoint Chuck Rodnicki member of the Kiskiminetas Township Sewage Authority for a five year term, effective 01/03/2023.

Motion: Mike Bash Second: Rich Frain Opposed: None.

13.

1. Call for a motion to approve the Intermunicipal Agreement between the Kiski Township Sewage Authority regarding PA One Call identification.

Motion: Rich Frain Second: Sherry Tamski Opposed: None.

14. Motion to appoint Robert Gibbons to the Kiskiminetas Township Sewage Authority for the remainder of resignee Bill Kerr’s term, expiring on 01/2026.

Motion: Rich Frain Second: Sherry Tamski Abstain: Chuck Rodnicki

**Establishing the 2022 Township Meeting Schedule**.

1. Call for a motion to set the Township’s Meeting dates for 2023 to be held at the Township Municipal Building located at 1222A Old State Road, Apollo; and to authorize to advertise the 2023 meeting schedule.

Regular meeting to be held second Wednesday of every month, with Agenda meeting held the Wednesday Prior

* Monthly Agenda Meetings of the Board of Supervisors
* Regular Monthly Meeting of the Board of Supervisors
* Planning Commission first Thursday of the month at 6:00 p.m. as needed.
* Zoning Hearing Board as needed as advertised
* Special Budget Preparation Meetings – to be announced and advertised as needed.

Motion: Chuck Rodnicki Second: Sherry Tamski Opposed: None.

**Adjournment**: Time: 6:44 P.M.

Motion: Dylan Foster Second: Sherry Tamski

(Seal)

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Patrick J Bono, MPA

Kiskiminetas Township Secretary